

in Broadcast

Journalism

& English

GRADUATE STUDIES

**BOSTON UNIVERSIT** 

DEC. 2016

CURRENTLY

RESIDING IN

73 Park Dr. Apt. 12 02215

boston

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# equal moore

CONTACT ME HERE

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 WEST SOMERVILLE NEIGHBORHOOD SCHOOL (OCT. 2015 - CURRENT)

## assistant teacher, after school program

-Create lesson plans and teach clubs that align with common core standards -Assist students with assigned homework

-Take attendance daily and help with check out process

 BOSTON UNIVERSITY NEWS SERVICE (SEPT. 2015 - CURRENT)

# local news and walking boston editor

-Assign local stories to contributors -Copy edit all drafts and post content to website

-Report on local news topics

# THE PRAIRIE NEWS ORGANIZATION

(AUGUST 2013 - MAY 2015)

### editor

-Revised newspaper format, updated website design and improved content -Integrated print and online content through social media

-Prioritized staff recruitment

-Responsible for weekly assignments

-Organized inaugural Prairie Town Hall Meeting

### CLUB Z! IN HOME TUTORING SERVICES (AUG. 2014 - MAY 2014)

tutor

-Prepared weekly lesson plans in line with student's current course work -Assisted students with homework

-Monthly meetings with student's parents about student's progress

blogging WORDPRESS microsoft office THINGS project management & execution Group Facilitating KNOW MULTI-TASK MANAGEMENT organizational effectiveness adobe creative suite PHOTOGRAPHY social media marketir

Panel speaker for **#EIJ14** // 2013 Reporter of the Year // Curated content for a **Society** of Professional Journalists the Cabot Scholarship /. Recipient of the Texas Builders Association Scholarship // 2 travel writing trips to Asia // Global News Relay Participan

FACTS ABOUT ME